



GOSHEN MEDICAL & TECHNICAL COLLEGE

STUDENT MEMO

To: All Students

From: Registrar Academics office

Date: 31st July 2026

Subject: Examination Cards, End of May–August Trimester Examinations, and Examination Guidelines

This memorandum serves to communicate important directives regarding the **End of May–August Trimester Examinations** and the **safekeeping and use of Examination Cards**. All students are required to read and strictly comply with the following instructions:

1. **Examination Period**
 - The End of May–August Trimester Examinations will be conducted from **Monday, 3rd August to Friday, 14th August 2026**.
2. **Collection of Examination Cards**
 - All students must collect their Examination Cards **no later than today, 31st July 2026**.
 - Failure to collect your Examination Card by the deadline will affect your eligibility to sit for the scheduled examinations.
3. **Safekeeping of Examination Cards**
 - Students are advised to keep their Examination Cards safe at all times, as they are required for admission into the examination rooms.
4. **Lost Examination Cards**
 - **No replacement Examination Cards will be issued** under any circumstances if a card is lost.
5. **Students Who Missed CATs**
 - Students who missed the **May–August Trimester Continuous Assessment Tests (CATs)** will sit for the missed CATs during the examination period, from **3rd August to 14th August 2026**, examination weeks.
6. **Missing Examinations Due to a Lost Examination Card**
 - Students who fail to sit for their scheduled examinations because of losing their Examination Card will **not** be allowed to take the regular examinations.
 - Such students will instead be required to sit for the **Special Examinations**.
7. **Fee Clearance Requirement**
 - Only students who have attained **100% fee payment clearance** will be permitted to sit for the scheduled examinations.

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8. Ladies' Dressing Code

All female students are required to adhere to the following dress code during examinations:

- Wear the official **GMTC uniform** with **black tights**; or
- Wear **black trousers** paired with the official **GMTC T-shirt**; or
- Wear the approved **GMTC scrubs**.

9. Examination Punctuality

Students are expected to arrive at the examination venue before the scheduled starting time.
Lateness will not be tolerated.

Any student who arrives **30 minutes or more after the commencement of an examination will not be permitted to enter the examination room**. Such students will be deemed to have missed the examination and will be required to sit for it as a **Special Examination, (At a cost)**.

Students are expected to ensure that their attire is neat, clean, decent, and in accordance with the College's dressing code policy at all times.

All students are urged to comply with these directives to avoid any inconvenience.

For any clarification, kindly contact the Academic Registrar's Office.

Regards,

Laura Ndala
Academics Registrar



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